

# BAYFORD PARISH COUNCIL

## Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

5th February 2018

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Jane Honeyman, George Rowley, Maggie Broomer (clerk). Councillor Linda Haysey and 6 members of the public.

CIRCULATION

Above listed + Bob Orme and Councillor Ken Crofton

ITEM	MINUTE	ACTION
<b>1.0</b>	<b>Apologies</b>	
1.1	Bob Orme and Neil Morris	
<b>2.0</b>	<b>Minutes of the previous meeting</b>	
2.1	Minutes of the previous meeting were read, signed and agreed by all the councillors.	Noted
<b>3.0</b>	<b>Matters Arising</b>	
3.1	Posts around the war memorial will be done shortly by AF.	AF
3.2	Playground equipment to be dismantled by AF and MW.and seats moved to Bayford Green.	AF/MW
3.3	The water leak in the road to the station has occurred once since the repairs. BPC own the verge to the left of the entrance to the Baker Arms where there is a ditch that drains into Stocking Lane.	Noted
<b>4.0</b>	<b>Finance</b>	
	<b>Payments since last meeting</b>	
	John O'Connor – October	£159.70
	HBPT	£20.00
	Lewis Collins (pond maintenance)	£240.00
	“ “	£140.00
	John O'Conner – November	£159.70
	“ - December and January	£319.40

At 31.12.17 Current account balance is £9527.96.

HIBA account balance is £830.44 - unchanged

ITEM	MINUTE	ACTION
	Charity account balance is £2783.52	
4.1	David Sitwell has agreed to be our internal Auditor for this year. As before no new checks were required as his business status remains unchanged since the previous financial year.	Noted
4.2	The Risk Assessment and Asset Register were discussed with no change to the Risk Assessment. However the Asset Register.has the following additional items added in this financial year :- Goal Posts SSID – traffic calming Village Sign Wooden Posts	Noted
<b>5.0</b>	<b>Planning</b>	
5.1	Flanbury Oaks adjacent to Bucks Warren – Change of use of barn to 2 no. dwellings – Status ongoing.  43 Ashdene Road – Re -develop garage foot print and single storey side extension with roof accommodation. Alterations to the morning room. Front dormer – permission granted.  7 Broad Green Wood – Demolition of existing garage and store and erection of 2 storey side extension – status ongoing.	Noted
<b>6.0</b>	<b>Any Other Business</b>	
6.1	Land Registry – MW and David Aumayer have now registered all BPC land in the village. GR thanked them both for their work in achieving this.	Noted
6.2	Church Path – The new Church Path has now been diverted parallel to the old one using a strip of Neville Hudson’s field. Ownership has been conveyed to BPC and all expenses were covered by the two parties involved ie the Fletchers and N. Hudson. Thanks to all.	Noted
6.3	SSID – is now in situ but unfortunately Herts Highways erected it without any consultation with BPC as to the recommended location which had been agreed previously with them. The location is incorrect and contact has been made with Herts Highways to sort this out asap.The correct location is 65 – 70m from 30mph sign and 14 – 18m further south from where it is now. David Sitwell to contact Neil Richardson tomorrow.	Noted
6.4	War Memorial Grant – we are awaiting response due on our grant application on 15.02.18	Noted
6.5	Parish Assembly 26 <sup>th</sup> March – talk by Terry Morris Neighbourhood Watch Liaison Officer on ‘Protecting Your Money’ telephone and computer scam awareness and how to avoid them. Wine and nibbles will available to those attending. This will be advertised in parish magazine, flyers in village and on notice boards. MB to buy wine and food.	Noted/MB /MW
6.6	Potholes – note received from Eric Fulcher – particularly bad in Bayford Lane with no repairs recently.	Noted
6.7	Annual Litter Picking – Sunday 15 <sup>th</sup> April at 10.00am. GR to arrange.	Noted/G WR
6.8	JH raised about the number of fallen trees along the bridleway on Ashdene Road. MW to contact Peter Musk for a quote.	MW
6.9	GR updated re the quarries. A liaison meeting with other villages on 13.3.18 and	Noted

ITEM	MINUTE	ACTION
	public enquiry re Water Hall with HCC on 10.4.18.	
6.10	GR stated that a baffler at Asphalt Plant had become very noisy. He contacted the Environmental Agency and the noise has now stopped.	Noted
6.11	GR asked if the other village pond by the school could be cleared once ownership had been established.	Noted
6.12	Bill Brace mentioned that the drain by the bus shelter is blocked.	Noted
6.13	Neil Morris said that the debris in the residents car park will be cleared and AF has been asked to remove it. This was agreed.	Noted
6.14	A resident of Stocking Lane is trying to get the lane repaired but is unsure of ownership, and who is responsible for the maintenance of it. It was suggested that initially he should check Land Registry .	Noted

**7.0 Date and time of Next Meeting**

26<sup>th</sup> March 2018 – Parish Assembly

14<sup>th</sup> May 2018 – Annual Mtg

2<sup>nd</sup> July 2018 – BPC mtg

3<sup>rd</sup> September 2018 – BPC mtg

19<sup>th</sup> November 2018 – BPC mtg

All meetings in village hall and at 8.00pm

There being no further business the meeting ended at 9.35pm

**Signed**.....

**Date**.....